

Meadowbrook Association Board Meeting Minutes
5 January 2015

Call to Order ~ 7:06pm

New Board Member Introduction, Discussion of Roles ~ *Kim is resigning; approved. Craig Fick is resuming the secretarial duties. Adam Park is filling the open Vice President position. Within the next year, Scott will start training Adam in the roles of Treasurer. When the 2-year term concludes in December of this year, Scott will move into the Vice President role, and Adam will move into the Treasurer position.*

Approval of Agenda ~ *approved.*

Approval of 16 October 14 Minutes ~ approved

Approval of Annual Meeting Minutes ~ approved

Financial/Treasurer Report

- ❖ **Dues and liens** ~ *There are 8 residents that will receive a second letter, 2 houses are in foreclosure, there is 1 outstanding lien, and one is 1 year late.*
- ❖ **MSU Bank Account:** *Susan Billy needs to be removed from the list of approved personnel and Adam Park and Craig Fick will be added.*
- ❖ **Taxes** need to be filed.

Old Business

- ❖ **Cedarbrook Court** ~ *Scott has talked with Gregg. He is in the process of creating a plan. When it is completed it will be approved by the board as well as Kim Newman and Michelle Cottrell.*
- ❖ **Entryway/HDI** ~ *Scott will find out if the RediCare is still slated to open.*
- ❖ **Entryway Lighting issue:** *It has been 3 months since we've heard from the attorney. Valorie will be contacting them.*
- ❖ **Walk Around** ~ *This winter Adam and Scott will walk around the subdivision and note any houses that need updating.*

New Business:

- ❖ **Website:** *Scott will become the webmaster and will continue to upload minutes and other documents. Scott will be contacting Luke Reese for assistance and training. Our insurance company will be added for realtors.*
- ❖ **Winter Newsletter:***will be tabled.*
- ❖ **Correspondence:** *Scott and Adam will be asked to use board email, Kim will be removed. Banks and Lending agencies will be asked to use board emails.*
- ❖ **Native Flowers** ~ *During the annual meeting, Don Kauffman suggested we encourage residents that reside on wetland property to plant a 10' buffer of native plants against the wetland border. The board will plant a study patch near the South storm drain.*
- ❖ **Household Color Palette** ~ *With the new constructions showing new house colors, the neighborhood color palate will be updated.*

Adjourn: 8:30